

# **Clever Portal Single Sign-On for Students**

Using Badges to Sign In to Clever on Your iPad

### **Clever Portal Single Sign-On**

Clever's single sign-on (SSO) allows students and teachers to safely access educational applications with a single username and password. The Erie's Public Schools has made a change in how students will login to the Clever Portal. The following steps will walk students through the updated process of accessing and logging into the Clever Portal on an iPad.

#### **Accessing the Clever Portal**

There are a few different ways that students can access the **Clever Portal** from their district assigned device.

## **Access from ESD Web Site:**

To access the **Clever Portal** from the ESD Web site:

- 1. Open your web browser to the Erie's Public Schools web site at https://www.eriesd.org.
- 2. From the menu bar at the top of the screen, click on the **Students** link.
- 3. From the **Student Portal**, click on the **Login with Clever** icon.

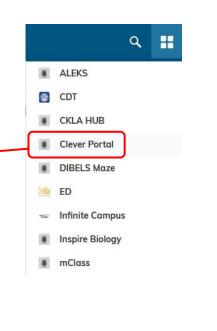
# **Access From Schoology:**

To access Amplify and i-Ready through the Schoology platform:

- **1.** Login to **Schoology**.
- 2. Click on the **App Center** icon from the Menu Bar.
- **3.** From the drop-down menu that appears, click on **Clever Portal**.
- 4. A message may appear stating that this site is attempting to open a pop-up window, tap Allow.

The **Clever Portal** login web site will open in a new window.

**Note:** You will want to make sure that **Block Pop-ups** is turned off in **Settings** to allow the Clever Portal login window to open. See steps under the **Helpful Hints** section below.

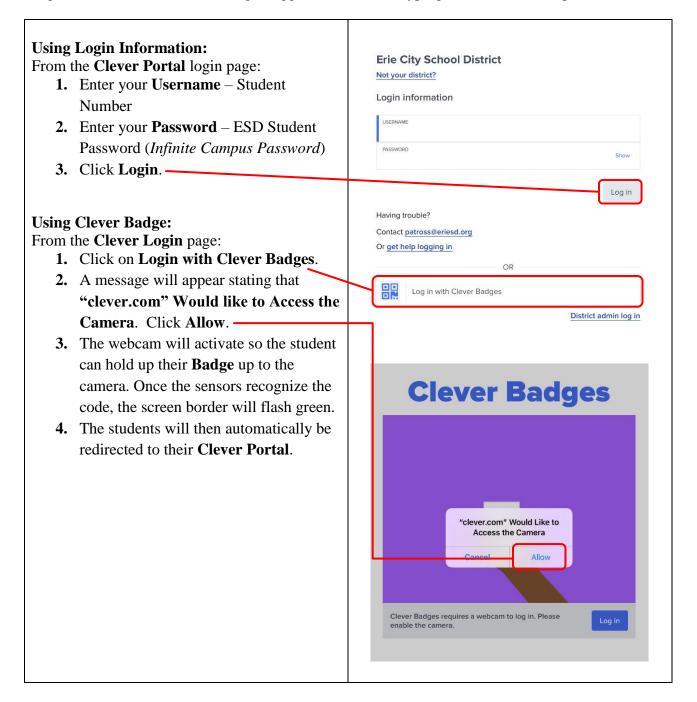


#### Access from the Clever Shortcut on Your iPad:

From the **Home** screen on the iPad, locate and tap on the **Clever Portal C** icon.

#### **Logging into the Clever Portal**

Students in grades K-1 who are assigned a district iPad will have two options for logging into the **Clever Portal**. They can log into the **Clever Portal** using their username and ESD student password, or they can scan their **Clever Badge**. **Clever Badges** allow students to hold up a physical badge to their device's webcam to get logged in, instead of typing in usernames and passwords.

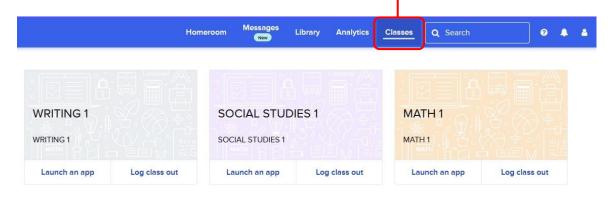


**Downloading & Printing a Class Set of Student Badges** 

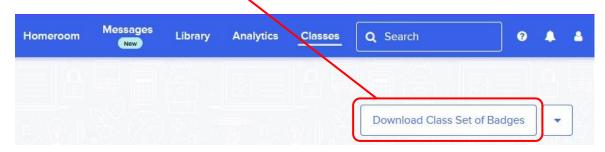
### **Downloading a Class Set of Student Badges:**

To download a class set of Clever Badges:

1. From the menu bar at the top of the screen, click on Classes.



- 2. Select the class in which you want to print a set of student badges.
- **3.** Click on the **Download Class Set of Badges** link from the top right-hand corner of the screen.

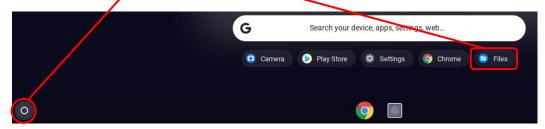


- **4.** A message will appear stating that you have **Successfully downloaded badges** for the selected class.
- **5.** Repeat the download process for all of your classes.

# **Printing a Class Set of Student Badges:**

To print the class sets of student badges:

1. Click on the Launcher, and then click on Files.



- 2. Click on **Downloads**.
- **3.** Double-click on the file you want to open.
- **4.** Click on the **Print** 🖶 icon from the upper right-hand corner of the screen.

### **Helpful Hints**

Below are some helpful tips and tricks to try if you or your students are having issues logging into the Clever Portal from the iPad. Please verify the items below have been completed prior to submitting a support request.

## **Unblock Pop-ups:**

To unblock pop-ups on the iPad:

- **1.** Tap on the **Settings** application.
- 2. From the **Settings** menu on the left-hand side of the screen, scroll down and tap on **Safari**.
- **3.** From the **Safari** menu on the right-hand side of the screen, scroll down to the **General** section.
- **4.** Tap on the green slide bar to the right of **Block Pop-ups** to turn it off (the slide bar will be greyed out when it is turned off).



**5.** Double-tap on the **Home** button, and then close the **Settings** application.

#### **Clear Browser History:**

To clear the web browser history on the iPad:

- **1.** Tap on the **Settings** application.
- 2. From the **Settings** menu on the left-hand side of the screen, scroll down and tap on **Safari**.
- 3. From the **Safari** menu on the right-hand side of the screen, scroll down and tap on **Clear History and Website Data**.
- 4. From the Clear History and Data window that appears, tap Clear.



**5.** Double-tap on the **Home** button, and then close the **Settings** application.

# IT Support

## **Logging into the Clever Portal Using Badges:**

If you cannot login to the **Clever Portal** using the above steps, please send a support request to <a href="mailto:epssupport@eriesd.org">epssupport@eriesd.org</a>.